



6th Form 2026 Summer Transition Work

SUBJECT:	BUSINESS STUDIES
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We look forward to welcoming you to Business Studies. You will be studying for the BTEC level 3 Pearson Edexcel, and in Year 12 we cover 2 units of work - Personal and Business Finance (Unit 3), with exam in January 2027, followed by Exploring Business coursework (Unit 1). In year 13 you will study Developing a Marketing Campaign (Unit 2) for an exam and then complete the Recruitment and Selection coursework (Unit 8).

Listed below are the pre-reading and preparatory tasks that you should complete prior to commencing your 6th form course. These tasks are designed to help you transition smoothly and succeed academically and personally in your new environment.

Task	Resources or Guidance
<i>Familiarise Yourself with BTEC Assessment and Understand how Unit 3 external exam is assessed: (Section A: Personal Finance); (Section B: Business Finance).</i>	<i>Online resource:</i> <i>- Pearson BTEC Specification: Unit 3 Overview</i> <i>- Save the formula sheet — Practice using it!</i> <i>Highlight command words:</i> <i>State, Calculate, Explain, Analyse, Evaluate, Recommend.</i>
<i>Learn the difference between personal and business finance: functions and importance of money, personal savings, factors that affect how individuals perceive and spend money, insurance, why businesses need finance, sources of business finance, insurance.</i>	<i>Online resource:</i> <i>- Tutor2u, Investopedia, etc:</i> <i>- Sources of Finance</i> <i>- Revenue vs Profit</i> <i>Create a simple mind map:</i> <i>What is the difference between Personal and Business Finance? Why do businesses need money?</i>
<i>Explore Business Finance Basics (the foundation of Unit 3 Section A). Understand</i>	<i>Online resource:</i> <i>- Tutor2u, Business Studies Guru, etc:</i>

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<i>income, expenditure, budgeting, revenue, costs, profit, financial services.</i>	- Personal Finance Introduction - Budgeting & Cash Flow - Income and expenditure
<i>Practice percentages, ratios, formulas, and interpreting tables/graphs - essential for finance calculations (break-even, profit, interest).</i>	Online resource: - Pearson Edexcel, Tutor2u, BBC Bitesize, Corbett Math's, etc: - BTEC Unit 3 Examination past questions - Finance Practice Questions
Summer Project / Activity	Resources or Guidance
Project: "From Pocket Money to Profit: My Finance Plan" Connect personal finance decisions to business finance principles in a portfolio created by you. Choose ONE deliverable format: • Digital Presentation (8-10 slides) or • Written Portfolio (3-4 pages) or Project must include: - Personal budget analysis + one Year 12 financial goal - Small business plan with: 3 fixed + 3 variable costs - Glossary: 10 finance terms defined in your own words + real examples Reflection: "What challenges I may face and how I plan to overcome them"	Assessment Guidance and Success Criteria: - Pass: All sections completed accurately - Merit: Clear personal to business finance links; - Distinction: Insightful analysis, creative presentation, professional formatting